

PINE VALLEY CAMPGROUND EVENT FACILITY RULES & REGULATIONS

Please read the following rules and initial at the end of each section as indicated. Lessor is JMK Campground, LLC; 600 Boswell Hill Rd.; Endicott, NY 13670 607-785-6868; pinevalley@clarityconnect.com)

GENERAL:

1. Accessibility to other portions of the campground other than the office building basement is NOT a given. Boats may be rented out by Lessee's guests in the campground office. Lessee's guests are NOT allowed to swim or fish.
2. The Lessee shall be responsible for the behavior of their guests in the building and on the grounds. Disorderly conduct is prohibited.
3. The sale or offer for sale of beer, wine, or other alcoholic beverages on the premises is strictly prohibited.
4. Alcoholic beverages are not allowed in the building's upper level or on the grounds.
5. The availability of alcohol to minors (under 21) or those who appear to be impaired is strictly prohibited. All guests that will be or anticipate partaking must have valid I.D. If any minors are caught drinking, both parents and the minor(s) involved will be asked to leave the property.
6. The Lessee voluntarily assumes a duty to control the premises, aid in elimination of underage consumption of alcoholic beverages and persons appearing to be impaired. Lessee assumes the responsibility to supply safe transportation for any guest(s) at their function who may require assistance.
7. There is absolutely NO SMOKING anywhere inside the building. Violation of this rule will result in forfeiture of the security deposit.
8. The Campground Management reserves the right to inspect the facilities and building and to control the event should it become necessary.
9. Music must stop by 10:00 p.m. or by the end of the event, whichever comes first. Violation of this rule will result in forfeiture of the security deposit.

LIABILITY:

1. The Lessor assumes no responsibility for any foodstuffs, beverages, or other items the lessee brings into the building.
2. The licensing and use of copyrighted music and video, if played, is the responsibility of the lessee. The lessee will hold harmless and, if necessary, defend the lessor against claims for the use of such.
3. The Lessee shall be liable for all breakage and other damage or loss to property resulting from the occupancy and use of the building and grounds, other than normal wear and tear. Damages above and beyond the security deposit will be computed by the management and must be paid before the end of the event by Lessee.
4. The Lessee shall not remove, alter, adjust or otherwise change any light fixtures or light bulbs, or turn off any electrical circuit breakers. Violation of this rule will result in forfeiture of the security deposit plus the cost of any damage caused by such violation.

SET-UP:

1. The Lessee shall be permitted access to the building for the purpose of decorating no earlier than 9:00 a.m. on the day before the day of the event and must be completed by 8 p.m. of that day. If there is an event on the day prior to your event, access will be delayed until 8:00 a.m. on the day of your event.
2. Open flames are prohibited except for the Sterno food warmers.
3. Decorations may be displayed on the walls and the posts PROVIDED they are attached by use of damage free Command Strips ONLY, provided that they are removed according to their directions so as not to cause damage. (**NO** TAPE, STAPLES, TACKS, OR PINS) Doors may not be decorated. Pre-existing wall decorations shall not be removed.

Lessee initials: _____

- 4. LIGHTWEIGHT decorations may be hung from the florescent light fixtures on the ceiling by use of the smaller size wire paper clips ONLY and shall not extend within easy reach of occupants.
- 5. Table coverings may be secured by adhesive tape or fitted table covers.
- 6. Set-up of tables, chairs, etc. shall be the responsibility of Lessor with input from Lessee.

CLEAN UP:

- 1. The building must be cleaned and vacated within one (1) hour after the scheduled end of the event. After the event has concluded and the appropriate cleanup procedures have been completed, the Lessee shall notify the Campground management for inspection and return of security deposit, if so warranted.
- 2. After use, place all rubbish in plastic bags and place the bags in the dumpster located on the grounds, (additional garbage bags are not furnished by the Campground). Recyclables may be disposed of in plastic bags and placed adjacent to the recycle barrels next to or behind the dumpster. Everything that is brought into the building by the lessee must be removed before vacating the building.
- 3. ALL TABLES AND CHAIRS SHALL BE WIPED DOWN AND LEFT STANDING IN THE BANQUET AREA.
- 4. Lessee shall remove all adhesive materials from walls, tables, chairs and windows. Violation of this rule will result in a \$25.00 deduction from the security deposit.

EVENT FACILITY RATES: \$400 per four (4) hours; \$200 per two (2) hours

I HAVE READ THE ABOVE RULES AND REGULATIONS FOR USE OF THE PINE VALLEY CAMPGROUND EVENT CENTER AND AGREE TO COMPLY WITH SAME.

Type of Event: _____

Date and Time of Event: _____

Cost of the Event: _____ Non-Refundable Deposit Required: \$100.00 Deposit Paid: _____

Security Deposit Required: \$100.00 Security Deposit Paid: _____

Remainder of Event Payment and Security Payment is due two (2) days PRIOR to the event.

Date Remainder Paid: _____

Lessee Signature(s): _____ Date: _____

Printed name

Printed name

Address(es):

Phone: _____

Email: _____
